

## MISSISSIPPI MILLS PUBLIC LIBRARY BOARD

### MINUTES

#### Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on October 8, 2025 at 1:30 p.m. at the Almonte branch.

#### 1. CALL TO ORDER

The meeting was called to order at 1:30 p.m.

#### 2. ATTENDANCE:

##### PRESENT:

Barbara Button, Chair  
Alison Ball  
Leanne Czerwinski, Vice-Chair  
Jeff Fraser  
Vicki Lowe, Council Representative  
Mary Lumsden  
Emma Kinsman  
Cathy Peacock  
Christine Row, staff  
Berta Abaroa Madrigal, staff

##### ABSENT:

#### 3. APPROVAL OF AGENDA

##### **Resolution No. 35-25**

**Moved by** E. Kinsman

**Seconded by** C. Peacock

**THAT** the MMPLB approve the agenda as presented.

**CARRIED**

#### 4. DECLARATION OF ANY CONFLICTS OF INTEREST

[None]

#### 5. DELEGATIONS OR PRESENTATIONS

Tatiana Lacerda, Manager, Audit at KPMG - 2024 Financial Statement

##### **Resolution No. 35-25**

**Moved by** L. Czerwinski

**Seconded by** J. Fraser

**THAT** the MMPLB approve the 2024 Financial Statement as presented.

**CARRIED**

6. CONSIDERATION OF A CLOSED SESSION

[None]

7. MINUTES OF THE PRECEDING MEETING

**Resolution No. 36-25**

**Moved by** A. Ball

**Seconded by** L. Czerwinski

**THAT** the MMPLB approve the August 13, 2025 Minutes as amended.

**CARRIED**

8. CONSENT ITEM

- a) Correspondence- Library Services Centre liquidation
- b) Reports- CEO report, Friends report, Policy Committee notes
- c) Incidents

[None]

**Resolution No. 37-25**

**Moved by** V. Lowe

**Seconded by** M. Lumsden

**THAT** the MMPLB accept the consent items as presented.

**CARRIED**

9. UPDATES

- a) Policy Review

Workplace Harassment and Discrimination HR-02, Prevention of Workplace Violence HR-03, Health and Safety HR-09, Safety, Security and Emergencies in the Library OP-17, Video Surveillance OP-26

**Resolution No. 38-25**

**Moved by** C. Peacock

**Seconded by** M. Lumsden

**THAT** the MMPLB approve Workplace Harassment and Discrimination HR-02, Prevention of Workplace Violence HR-03, Health and Safety HR-09, Safety, Security and Emergencies in the Library OP-17 as presented and Video Surveillance OP-26 as amended.

**CARRIED**

- b) Financial Statement- August 31, 2025

MMPLB reviewed the financial statement as presented.

- c) Board advocacy  
[None]

10. FOR DISCUSSION/DECISION

- a) Strategic Plan- E. Kinsman provided a verbal update on the Strategic Plan Working Group's meeting.
- b) Yellow Boot Campaign report

**Resolution No. 39-25**  
**Moved by J. Fraser**  
**Seconded by V. Lowe**

**THAT** the MMPLB approve partnering with Home Hospice Lanark to host the Yellow Boot Campaign at both branches of the Library.

**CARRIED**

- c) Chairs for Almonte report

**Resolution No. 40-25**  
**Moved by C. Peacock**  
**Seconded by L. Czerwinski**

**THAT** the MMPLB approve the purchase of 100 stacking chairs and 7 dollies from allseating for the Almonte branch.

**CARRIED**

- d) MM Consultation Request-Downtown Secondary Plan for Almonte- Staff and Board members who attended the meeting provided a verbal update.

11. OTHER/NEW BUSINESS  
[None]

12. COMMUNICATIONS

13. NEXT MEETING  
November 12th, 2025 at 1:30 p.m. at the Pakenham branch

14. ADJOURNMENT

**Resolution No. 41-25**  
**Moved by J. Fraser**  
**Seconded by L. Czerwinski**

**THAT** the meeting be adjourned at 2:40 p.m.

**CARRIED**