

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD

MINUTES

Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on November 12, 2025 at 1:30 p.m. at the Pakenham branch.

1. CALL TO ORDER

The meeting was called to order at 1:34 p.m.

2. ATTENDANCE:

PRESENT:

Barbara Button, Chair

Alison Ball

Leanne Czerwinski, Vice-Chair (via Zoom)

Vicki Lowe, Council Representative (via Zoom)

Mary Lumsden

Christine Row, staff

Berta Abaroa Madrigal, staff

ABSENT:

Jeff Fraser

Emma Kinsman

Cathy Peacock

3. APPROVAL OF AGENDA

Resolution No. 42-25

Moved by M. Lumsden

Seconded by L. Czerwinski

THAT the MMPLB approve the agenda as presented.

CARRIED

4. DECLARATION OF ANY CONFLICTS OF INTEREST

[None]

5. DELEGATIONS OR PRESENTATIONS

[None]

6. CONSIDERATION OF A CLOSED SESSION

Resolution No. 43-25

Moved by M. Lumsden

Seconded by A. Ball

THAT the MMPLB enter into an in camera session at 1:37 p.m. as per personal matters about an identifiable individual.

CARRIED

Resolution No. 44-25

Moved by B. Button
Seconded by L. Czerwincki

THAT the MMPLB meeting move out of closed session at 1:52 p.m.

CARRIED

Resolution No. 45-25

Moved by A. Ball

Seconded by M. Lumsden

THAT MMPLB approve the 2026 Secondment Plan between the Mississippi Mills Public Library (MMPL) and the Brockville Public Library (BPL) for the 2026 calendar year, with MMPL continuing as the home employer for Christine Row.

AND THAT the MMPLB confirm the promotion of Berta Madrigal Abaroa to the position of CEO/Chief Librarian, effective January 1, 2026.

CARRIED

7. MINUTES OF THE PRECEDING MEETING

Resolution No. 46-25

Moved by L. Czerwinski

Seconded by M. Lumsden

THAT the MMPLB approve the October 8, 2025 Minutes as presented.

CARRIED

8. CONSENT ITEM

a) Correspondence

[None]

b) Reports- CEO report, Friends report, 2026 Holidays, Step Increases 2026

c) Incidents

[None]

Resolution No. 47-25

Moved by A. Ball

Seconded by L. Czerwinski

THAT the MMPLB accept the consent items as presented.

CARRIED

9. UPDATES

a) Policy Review - Board-CEO Partnership GOV-09, Succession Planning GOV-11

Resolution No. 48-25

Moved by B. Button
Seconded by L. Czerwinski

THAT the MMPLB approve Board-CEO Partnership GOV-09, Succession Planning GOV-11 as presented. **CARRIED**

b) Financial Statement- September 30, 2025

MMPLB reviewed the financial statement as presented.

c) 2024 Audit Fees report

MMPLB reviewed the Audit Fees report.

d) Board advocacy

Vicki will contact the Clerk to schedule a time for Berta and Barb to meet with Council.

10. FOR DISCUSSION/DECISION

- a) B. Button provided a verbal update on the Strategic Plan Working Group meeting. A sample group will be invited to complete the draft survey before it is released to the public.

11. OTHER/NEW BUSINESS

- a) Board members will complete the annual Board Evaluation form (Appendix to policy GOV-06) by the end of the year and that results will be discussed in the new year.

12. COMMUNICATIONS

In 2026, Christine Row will undertake a secondment to the Brockville Public Library while continuing to devote 12 hours per week to MMPL. This arrangement will facilitate the transition outlined in the MMPL Succession Plan for the incoming CEO, Berta Madrigal Abaroa, and the Manager of Public Services, who is yet to be appointed.

13. NEXT MEETING

January 14th, 2026 at 1:30 p.m. at the Almonte branch

14. ADJOURNMENT

Resolution No. 49-25
Moved by M. Lumsden
Seconded by L. Czerwinski

THAT the meeting be adjourned at 2:39 p.m.

CARRIED