

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD

MINUTES

Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on May 14, 2025 at 1:30 p.m. at the Almonte branch.

1. CALL TO ORDER

The meeting was called to order at 1:40 p.m.

2. ATTENDANCE:

PRESENT:

Barbara Button, Chair

Alison Ball

Emma Kinsman

Jeff Fraser

Vicki Lowe, Council Representative (Zoom)

Cathy Peacock

Christine Row, staff

ABSENT:

Leanne Czerwinski, Vice-Chair

Mary Lumsden

3. APPROVAL OF AGENDA

Resolution No. 14-25

Moved by E. Kinsman

Seconded by C. Peacock

THAT the MMPLB approves the agenda as presented.

CARRIED

4. DECLARATION OF ANY CONFLICTS OF INTEREST

[None]

5. DELEGATIONS OR PRESENTATIONS

[None]

6. MINUTES OF THE PRECEDING MEETING

Resolution No. 15-25

Moved by A. Ball

Seconded by J. Fraser

THAT the MMPLB approves the April 9, 2025 Minutes as presented.

CARRIED

7. CONSENT ITEM

a) Correspondence

[None]

b) Reports- CEO report, Friends report, Policy Committee report

c) Incidents

[None]

Resolution No. 16-25

Moved by E. Kinsman

Seconded by A. Ball

THAT the MMPLB accepts the consent items as presented.

CARRIED

8. UPDATES

a) Policy Review - GOV- 02 Purpose and Duties of the Board, GOV- 06 Board Orientation, Training and Evaluation

Resolution No. 17-25

Moved by C. Peacock

Seconded by E. Kinsman

THAT the MMPLB approve GOV- 02 Purpose and Duties of the Board, GOV- 06 Board Orientation, Training and Evaluation policies as presented.

CARRIED

b) Connecting Public Libraries Initiative

Internet service at the Pakenham branch was upgraded on April 28, 2025. The Connecting Public Libraries Initiative covers the cost to upgrade infrastructure along with monthly internet service fees for 12 months.

c) Board advocacy

The Board congratulated E. Kinsman on her new role as Small/Medium Caucus Trustee for the Federation of Ontario Public Libraries (FOPL).

9. FOR DISCUSSION/DECISION

a) Strategic Plan

The Board reviewed the current 2017-2026 Strategic Plan along with the 2024 Strategic Directions Workplan. Christine will include the Library User Survey results and updated 2025 Strategic Direction Workplan in the June agenda.

11. OTHER/NEW BUSINESS

Christine provided a demonstration of the new self checkout machine.

Christine will add the rotation of committee chair members as a discussion at the June meeting.

12. COMMUNICATIONS

[None]

12. NEXT MEETING

June 11, 2025 at 1:30 p.m. at the Pakenham branch

13. ADJOURNMENT

Resolution No. 18-25

Moved by J. Fraser

Seconded by C. Peacock

THAT the meeting be adjourned at 2:55 p.m.

CARRIED